



CITY OF ALBUQUERQUE

Albuquerque Police Department
Office of Policy Analysis (OPA)

MEETING MINUTES: 19-6

DATE: 6/6/2019

TIME: 10:15am – 12:00pm

VENUE: 400 Roma NW, LEC, Tech Services Conf. Rm. #304, 3rd floor – old

ATTENDEES:

Ed Harness, CPOA Executive Director
Kim Prince, SOP Liaison
Ofc. J. Maycumber, Policy Coordinator
Amir Chapel, Mgr./ Compliance
Ofc. C. Carter, Compliance
Diane McDermott, CPOA

Chris Sylvan, Community Outreach
Chelsea Van Deventer, POB
Greg Mondragon, APD PTU
Sgt. Aaron Jones, Auto Theft
Terry Speedy, Supervisor/PSAll Unit
Justin Montgomery, APOA

1. SOP 1-16 Auto Theft Unit	Presented by: Sgt. Aaron Jones
Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. This policy is a re-write and replaces the former Auto Theft Unit SOP 5-11. Changes made to the policy include; removal of redundant language, clarity in call-out responsibilities, and simplifying content to make procedural duties clear and concise.
Action:	1. The draft SOP as presented was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.

2. SOP 2-49 Inspection of Motor Vehicle	Presented by: Sgt. Aaron Jones
Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. Changes to the SOP involved updating information to comply with current policy formatting requirements as well as adding clarifying language to procedural responsibilities.
Action:	1. The draft SOP as presented was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.

3. SOP 2-86 Investigation of Property Crimes		Presented by: Sgt. Aaron Jones
Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. The policy was due for annual review and changes made reflect adding language to meet new formatting requirements and removal of outdated content – replacing it with language to mirror current procedural practices.	
Action:	1. The draft SOP as presented was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.	

4. SOP 2-88 Bait Car Program		Presented by: Sgt. Aaron Jones
Discussion:	An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. Changes made to the policy involved removing outdated language – replacing it with content for greater clarity in procedural duties.	
Action:	1. The draft SOP as presented was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.	